

Black Head Bazaar, Inc ABN 74 970 148 735

BHB Stallholder agreement 28 October 2023

AGREEMENT BETWEEN STALLHOLDERS AND BLACK HEAD BAZAAR INC—from 28 October 2023

By asking to have a stall at the Bazaar, you agree to follow our terms below. For each market, we reserve the absolute right to decide whether to allow you to have a stall at the Bazaar.

PHONE CONTACT

You can leave a text message for us on the market phone 0468 312 452. We return messages in the week before a market.

INSTRUCTIONS FROM ORGANISERS

You must follow the instructions of any organiser at all times. If you are disrespectful, unreasonable, argue with an organiser or create conflict with other stallholders, we will ask you to leave immediately and to not return.

PUBLIC LIABILITY INSURANCE FOR MARKET STALLS

You must not set up unless you have market stall public liability insurance with a minimum coverage of \$20 M. If we ask, you must show us evidence of current insurance coverage.

FOOD SAFETY AND PRODUCTS

If you have a food stall, you must submit a 'temporary food stall notification' to Midcoast Council's Environmental Health department for assessment and obtain their written approval before you set up.

STALL FEES & PAYMENTS

- You agree to pay \$30.00 for a standard site up to 6 m x 6 m. For larger sites, we will negotiate a fee with each stallholder.
- There is no site fee for charity groups, community groups or musicians, but you must text message us on 0468 312 452 beforehand and register online if we ask.
- Political representation and advocacy groups will pay the fee required by our Political Representation and Advocacy Policy. All other parts of this Stallholder Agreement apply to these groups.
- We will start collecting stall fees after 7:00 am. We will not provide change so you must have exact amounts ready.
- In early 2024, we will only accept payment of stall fees by credit or debit card.

MARKET THEMES & GOODS FOR SALE

We prefer products that you design, create, make, bake, grow or recycle.

VEHICLES AND TRAILERS

At the discretion of an organiser, you may be allowed to keep one vehicle at your site or nearby.

BOOKINGS AND SITE ALLOCATIONS

Registered and approved stallholders

If you are a registered and approved stallholder, we will email you one week before each market. If you want to attend, you must let us know by return email, or by text or phone message. Go to your regular site by 6:30 am and finish your setup by 8:00 am.

New stallholders

If you are a new stallholder, call 0468 312 452 and leave your name, your telephone number and the items that you sell. We will let you know if you are approved and how to register. If we do accept you, you must not enter the park until 7:00 am when an organiser will direct you to a site and you must finish your set up by 8:00 am.

POWER AND GENERATORS

- We have limited power. You cannot connect to power unless we have given you prior approval.
- If you use any type of generator, you cannot set up unless we have given you prior approval. We will not allow noisy generators.

SET UP AND TAKE DOWN

- You must limit all noise before 7:00 am (such as radios or loud talking).
- You must finish your setup by 8:00 am and remain at your site until 1:00 pm, unless an organiser allows you to leave earlier.

WASTE AND PACKAGING

- You must take all your waste and packaging with you when you leave your site.
- You **must not use bins in the park** to dispose of your waste or packaging.
- We encourage you to use biodegradable or recycled carry bags and biodegradable packaging.
- Do not use cable ties, single use plastics, including straws or Styrofoam products.

SMOKING

You must not smoke within 10 metres of any stall within the park.

DOGS AND OTHER PETS

You must not bring or keep any pet on your site during a market.

CANCELLATIONS

If we cancel the Bazaar, we will notify all registered stallholders by email. We will also update our website (<http://hallidayspointinfo.com>) and our Instagram and Facebook pages (@blackheadbazaar).